

St Gabriel's Catholic Primary School



Friday Note

7th September 2018

Welcome back. I hope you have had a lovely Summer break. We especially welcome our new Reception class this week, as well as new children joining us in different year groups, and their families. We have had a super first week back, children have settled well into new classes and school routine. Thank you to parents/carers for ensuring our children have returned smartly and in the correct school uniform.

CLASS NEWSLETTERS

Each class has sent out personalised newsletters this week, with details of PE days, homework arrangements etc.

GENERAL NOTICES

PE lessons have started. Every child must have a PE kit in school each day in case there are timetable adjustments.

Swimming for Year 3 begins next week, Wednesday 12th September. A reminder that children will not be permitted to swim unless earrings are removed.

WHO'S WHO??

Mrs Williams - Head Teacher

Miss Charlesworth - Deputy Head

Mrs Rowley - Assistant Head (Early Years Manager)

Mrs Leech - Key Stage 1 Leader (Years 1/2)

Mrs Boardman - Key Stage 2 Leader (Years 3-6)

Mrs Ashurst - Pastoral, Safeguarding and Attendance Manager.

Mrs Jameson - Finance Officer

Mrs Secombe - School Office

Mrs Boyd - School Office

REMINDERS

- Fizzy pop and sweets are not permitted in school, at either break or lunch times.
- Dogs are not allowed on school premises—this includes carrying dogs around the school site.
- School doors open at 8.45am and gates close at 8.55am when lessons begin.
- School finishes at 3.05pm for Pre-School and Reception.
- School finishes at 3.10pm for Year 1-6.
- Children in Years 5 and 6 can walk home from school if we have written consent from parents.

CONCERNS OR COMPLAINTS

Please follow the process outlined below, if you have any concerns. The Complaints Procedure is:

1. Speak to Class Teacher in the first instance.
2. Speak to Key Stage Leaders (Mrs Rowley, Mrs Leech, Mrs Boardman).
3. Speak to a Senior Manager (Miss Charlesworth, Mrs Rowley).
4. Speak to Head Teacher (Mrs Williams).
5. If complaints cannot be resolved at this stage, they will be referred to our Chair of Governors, in writing.

STAFFING

We welcome back Mrs Wright to our staff team and Miss Newsham who will be covering Miss Tomblin's Maternity Leave from next week.

Congratulations to Miss Partington, who got married over the Summer, and is now known as Mrs Phelan.

Mrs Ross is still with us but hasn't got a class responsibility as she will be starting Maternity Leave later this term.



Please remember to update all telephone numbers and addresses with the School Office.





Attention all parents!



Have you registered?

It's an easy, convenient way to receive school messages.

You can:

- ✓ Receive messages on your computer, tablet or mobile
- ✓ See all your messages in one handy, uncluttered feed
- ✓ Link to other schools or clubs that also use ParentMail
- ✓ Keep up to date with your school calendar
- ✓ Authorise trips or permissions online



Registering is really easy...

Ask your school office to send you a registration message

DATES FOR YOUR DIARY

Mon 24th Sept	Year 5 History Visitors on topic of 'World War II'
Wed 26th Sept	Bedford High Open Evening
Fri 28th Sept	Macmillan Coffee Morning (please keep the date free if you can) 9am
Sat 29th Sept	St Mary's RC High Open Morning—9.30am to 12noon.
Fri 5th Oct	CAFOD own clothes day—wear bright colours!
Mon 8th Oct	Class 12 Assembly (Mrs Kidman 9.15am. Parents welcome to join us from 9am.
Mon 8th Oct	Year 3 visit to Glossop
Wed 10th Oct	School photographs
Thurs 11th Oct	Key Stage 2 Parents' Evening (Y3-6) from 2.45pm
Thurs 18th Oct	EY/Key Stage 1 Parents' Evening (Rec, Y1, Y2) from 2.45pm
Fri 19th Oct	Fit Friday Fundraiser (PE Kit or Sports Clothing to be worn—£1 donation)
Fri 19th Oct	School Closes for Half Term
Mon 29th Oct	School re-opens

PARENTMAIL

We have a new messaging and payments system called ParentMail. You should have now received a letter which explains how this works. If you have not received a letter please contact the office and we will provide you with a copy. There is also a copy available to view on our school website.

Once registered you can download the ParentMail app to your phone.

MONIES

Please can we ask that all monies be paid through class on Monday's if possible, in a yellow envelope (available at the school office, free of charge). If possible please try to use the correct change. If change is required, please collect it from the school office at the end of the day. Snacks are £2 per week (40p per day), After School Clubs are £2 until 4.30pm and £4 until 5pm (includes snack tea), Dinners are now £2.20 per day, Swimming is £3 and Music lessons are now £5.20 (£3.75 for children in Year 5).

COMING SOON Payments can be made via ParentMail.

TERM TIME HOLIDAYS

Term time holidays will NOT be authorised. However you must always let the school office know if your child is not attending school. If you do not inform the school then a home visit will be necessary if we are unable to make contact with you.